



MEETING MINUTES

REGIONAL CAPITALS AUSTRALIA

BOARD MEETING

Date: Tuesday 7 March 2023

Location: Videoconference

Time:

4:00pm – 6:00pm AEDT
3:00pm – 5:00pm AEST
2:30pm – 4:30pm ACST
1:00pm – 3:00pm AWST

Attendees

- Cr Kylie King – Mayor, Albury City Council (Chair)
- Mr Frank Zaknich – CEO, Albury City Council
- Mayor Jaysen de San Miguel – Mayor, City of Bunbury (Deputy Chair)
- Mr Mal Osborne – CEO, City of Bunbury
- Cr Grant Henley – Mayor, City of Busselton (WA Representative)
- Mr Tony Nottle – CEO, City of Busselton
- Cr Mathew Dickerson – Mayor, Dubbo Regional Council (RCA Secretary)
- Cr George Seymour – Mayor, Fraser Coast Regional Council (QLD Representative)
- Mr Ken Diehm – CEO, Fraser Coast Regional Council
- Cr Doug Curran – Mayor, Griffith City Council (NSW Representative)
- Mr Brett Stonestreet – General Manager, Griffith City Council
- Ms Rachael Sweeney – RCA Project Manager and Secretariat (Managing Director, Collective Position)
- Ms Edwina Blackburn – RCA Secretariat

Apologies

- Mayor Shane Van Styn – Mayor, City of Greater Geraldton (RCA Treasurer)
- Mr Ross McKim – CEO, City of Greater Geraldton
- Cr Kellie O'Callaghan – Mayor, Latrobe City Council (VIC Representative)



- Mr Steven Piasente – CEO, Latrobe City Council
- Mr Murray Wood – CEO, Dubbo Regional Council
- Cr Matt Paterson – Mayor, Alice Springs Town Council (NT Representative)
- Mr Joe McCabe – Acting CEO, Alice Springs Town Council

The meeting was declared open at 4.05pm AEDT.

1. ACKNOWLEDGMENT OF COUNTRY, WELCOME AND INTRODUCTION

RCA Chair Cr Kylie King – Mayor, Albury City Council, opened the meeting, welcomed members to the meeting and noted apologies.

2. CONFIRMATION OF MEETING MINUTES

RCA Chair Cr Kylie King – Mayor, Albury City Council, tabled the draft minutes from the previous February 2023 meeting.

Ms Rachael Sweeney – RCA Secretariat provided an update on the actions from the RCA February Board Meeting. Members received and noted the minutes and updates.

Cr Doug Curran – Mayor, Griffith City Council moved the minutes as a true and accurate record of the meeting. Cr Grant Henley – Mayor, City of Busselton seconded.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus from members on the minutes.

3. FINANCIAL UPDATE

Ms Rachael Sweeney – RCA Secretariat tabled the February 2023 Treasurer's Report for endorsement.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus to endorse the February 2023 Treasurer's Report.

4. SECRETARIAT UPDATE

Ms Rachael Sweeney – RCA Secretariat, tabled the following reports and registers for discussion and noting:

1. February Membership Status;
2. February Stakeholder Report; and



3. February Communications Report.

Mayor Jaysen de San Miguel – Mayor, City of Bunbury moved to endorse the February 2023 reports.
Cr Mathew Dickerson – Mayor, Dubbo Regional Council seconded.

5. DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT, COMMUNICATIONS AND THE ARTS

RCA Chair Cr Kylie King – Mayor, Albury City Council welcomed Mr Matthew Roper - First Assistant Secretary Partnership and Projects, Department of Infrastructure, Transport, Regional Development, Communications and the Arts to the meeting and introduced all members.

RCA members provided an overview of RCA's policy priorities including:

- Population policy priorities;
- Arts and culture policy priorities;
- Regional infrastructure policy priorities;
- Local Roads and Community Infrastructure Program policy priorities;
- Regional airport policy priorities; and
- Financial impact of current market conditions on regional infrastructure delivery.

Members noted the update provided to Mr Matthew Roper - First Assistant Secretary Partnership and Projects, Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

6. ADVOCACY AND POLICY UPDATE

RCA Aviation White Paper Terms of Reference Approach Paper

Ms Rachael Sweeney – RCA Secretariat tabled the RCA Aviation White Paper Terms of Reference Approach Paper for consideration by members.

Members noted the RCA Aviation Working Group met on Friday 3 March. Members agreed the RCA Aviation White Paper Terms of Reference Approach Paper provided a comprehensive overview of the issues and recommendations.

Members noted the RCA Aviation White Paper Terms of Reference Submission was under construction and agreed the final draft RCA Aviation White Paper Terms of Reference Submission would be circulated to the RCA Board for consideration prior to submission.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus of members on the agreed actions.



RCA Community Consultation for Renewable Energy Infrastructure Developments in Regional Communities Issues Brief

Ms Rachael Sweeney – RCA Secretariat noted the RCA Community Consultation for Renewable Energy Infrastructure Developments in Regional Communities would be circulated to the RCA board for consideration and feedback following the meeting.

Members noted the update.

ACTIONS

7.1 RCA Secretariat to circulate the final draft RCA Aviation White Paper Terms of Reference Submission for consideration of the RCA Board prior to submission;

7.2 RCA Secretariat to circulate the RCA Community Consultation for Renewable Energy Infrastructure Developments in Regional Communities for consideration and feedback by members following the meeting.

8. GENERAL BUSINESS

ALGA Notice of Motions

Mr Ken Diehm – CEO, Fraser Coast Regional Council noted the Australian Local Government Association (ALGA) National General Assembly would be held on 13th - 16th of June in Canberra.

Mr Ken Diehm – CEO, Fraser Coast Regional Council noted the deadline for notice of motions for the Conference was Friday 24 March 2023, and suggested RCA submit notice of motions on established RCA policy positions through member Councils. Members agreed to submit notice of motions for the ALGA National General Assembly on behalf of RCA.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus of members on the agreed actions.

Next Meeting

RCA Chair Cr Kylie King - Mayor, Albury City Council noted the next RCA Board Meeting will be held on Tuesday 4 March 2023 via videoconference.

ACTIONS

8.1 RCA Secretariat to draft notice of motions for the ALGA National General Assembly on established RCA policy positions for submission by RCA Members; and

The meeting was declared closed at 5.34pm AEDT.



SUMMARY OF ACTIONS

Task	Responsibility
RCA Secretariat to provide the Department of Infrastructure, Transport, Regional Development, Communications and the Arts with copies of finalised the RCA Aviation White Paper Terms of Reference Submission, RCA Community Assets Infrastructure Costs to Regional Capital Cities Policy Position Paper and the RCA Renewables Impact Issues Policy Position Paper.	Secretariat
RCA Secretariat to circulate the final draft RCA Aviation White Paper Terms of Reference Submission for consideration of the RCA Board prior to submission;	Secretariat
RCA Secretariat to circulate the RCAWA Community Infrastructure Funding Paper for the information of members	Secretariat
RCA Secretariat to distribute a request for information on the range and type of infrastructure being directly funded and maintained by regional capital cities;	Secretariat
RCA Secretariat to draft RCA Community Assets Infrastructure Costs to Regional Capital Cities Policy Paper for consideration at the next RCA Board Meeting	Secretariat
RCA Secretariat to circulate the RCA Community Consultation for Renewable Energy Infrastructure Developments in Regional Communities for consideration and feedback by members following the meeting.	Secretariat
RCA Secretariat to draft notice of motions for the ALGA National General Assembly on established RCA policy positions for submission by RCA Members	Secretariat
RCA Secretariat to circulate the list of confirmed meetings with Federal Ministers and Members of Parliament Cr George Seymour – Mayor, Fraser Coast Regional Council and Ms Rachael Sweeney – RCA Secretariat will be meeting on 29 March for the information of RCA members.	Secretariat

