



## MEETING MINUTES

### REGIONAL CAPITALS AUSTRALIA

### BOARD MEETING

**Date:** Tuesday 4 April 2023

**Location:** Videoconference

**Time:**

- 4:00pm – 6:00pm AEDT
- 3:00pm – 5:00pm AEST
- 2:30pm – 4:30pm ACST
- 1:00pm – 3:00pm AWST

#### Attendees

- Cr Kylie King – Mayor, Albury City Council (Chair)
- Mr Frank Zaknich – CEO, Albury City Council
- Mayor Jaysen de San Miguel – Mayor, City of Bunbury (Deputy Chair)
- Mr Mal Osborne – CEO, City of Bunbury
- Cr Grant Henley – Mayor, City of Busselton (WA Representative)
- Mr Tony Nottle – CEO, City of Busselton
- Cr Mathew Dickerson – Mayor, Dubbo Regional Council (RCA Secretary)
- Mr Murray Wood – CEO, Dubbo Regional Council
- Cr George Seymour – Mayor, Fraser Coast Regional Council (QLD Representative)
- Mr Ken Diehm – CEO, Fraser Coast Regional Council
- Mayor Shane Van Styn – Mayor, City of Greater Geraldton (RCA Treasurer)
- Mr Ross McKim – CEO, City of Greater Geraldton
- Cr Doug Curran – Mayor, Griffith City Council (NSW Representative)
- Mr Brett Stonestreet – General Manager, Griffith City Council
- Cr Kellie O'Callaghan – Mayor, Latrobe City Council (VIC Representative)
- Mr Nathan Kearsley – Acting CEO, Latrobe City Council
- Ms Rachael Sweeney – RCA Project Manager and Secretariat (Managing Director, Collective Position)
- Ms Edwina Blackburn – RCA Secretariat



## **Apologies**

- Cr Matt Paterson – Mayor, Alice Springs Town Council (NT Representative)
- Mr Joe McCabe – Acting CEO, Alice Springs Town Council
- Mr Steven Piasente – CEO, Latrobe City Council

The meeting was declared open at 4.02pm AEDT.

## **1. ACKNOWLEDGMENT OF COUNTRY, WELCOME AND INTRODUCTION**

RCA Chair Cr Kylie King – Mayor, Albury City Council, opened the meeting, welcomed members to the meeting and noted apologies.

## **2. CONFIRMATION OF MEETING MINUTES**

RCA Chair Cr Kylie King – Mayor, Albury City Council, tabled the draft minutes from the previous March 2023 meeting.

Ms Rachael Sweeney – RCA Secretariat provided an update on the actions from the RCA March Board Meeting. Members received and noted the minutes and updates.

Mayor Jaysen de San Miguel – Mayor, City of Bunbury moved the minutes as a true and accurate record of the meeting. Cr Grant Henley – Mayor, City of Busselton seconded.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus from members on the minutes.

## **3. FINANCIAL UPDATE**

Mayor Shane Van Styn – Mayor, City of Greater Geraldton tabled the March 2023 Treasurer's Report for endorsement.

Mayor Shane Van Styn – Mayor, City of Greater Geraldton moved to endorse the March 2023 Treasurer's Report. Cr Grant Henley – Mayor, City of Busselton seconded.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus to endorse the February 2023 Treasurer's Report.

## **4. SECRETARIAT UPDATE**



Ms Rachael Sweeney – RCA Secretariat, tabled the following reports and registers for discussion and noting:

1. March Membership Status;
2. March Stakeholder Report;
3. March Communications Report; and
4. March Seat at the Table Register.

Cr Grant Henley – Mayor, City of Busselton moved to endorse the March 2023 Secretariat Reports.  
Cr Kellie O'Callaghan – Mayor, Latrobe City Council seconded.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus to endorse the March 2023 reports from members.

## **5. REGIONAL CAPITALS AUSTRALIA POLICY**

### RCA Community Consultation for Renewables Energy Infrastructure Developments in Regional Communities Approach Paper

Ms Rachael Sweeney – RCA Secretariat tabled the RCA Community Consultation for Renewables Energy Infrastructure Developments in Regional Communities Approach Paper for discussion by members.

Members discussed the RCA Community Consultation for Renewables Energy Infrastructure Developments in Regional Communities Approach Paper and agreed the Approach Paper provided a comprehensive outline of the issues. Members noted advocacy on renewable energy zones (REZ) and infrastructure was underway in New South Wales (NSW) by local councils and Mr Murray Wood – CEO, Dubbo Regional Council agreed to circulate the policy settings for the NSW REZ for the information of the group.

Members agreed to endorse the Approach Paper and draft RCA Community Consultation for Renewables Energy Infrastructure Developments in Regional Communities Policy Paper for the Board's consideration at the next RCA Board Meeting.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus of members on the agreed actions.

### RCA Community Assets Infrastructure Costs to Regional Capital Cities Update

Ms Rachael Sweeney – RCA Secretariat tabled the RCA Community Assets Infrastructure Costs to Regional Capital Cities Update presentation for discussion and noting by members.

Members agreed on the importance of demonstrating the key role regional capital cities play in providing services to their regions. Members agreed the key policy focus of the developing policy paper was on comparing the key regional Community Facilities provided and maintained by regional Councils that are not provided by metropolitan councils.



Members agreed to draft an updated RCA Community Assets Infrastructure Costs to Regional Capital Cities Approach Paper for consideration of the Board at the next board meeting.

RCA Chair Cr Kylie King – Mayor, Albury City Council noted consensus of members on the agreed actions.

### **ACTIONS**

**5.1 RCA Secretariat to draft an RCA Community Consultation for Renewables Energy Infrastructure Developments in Regional Communities Policy Paper for consideration at the RCA May Board Meeting;**

**5.2 Mr Murray Wood – CEO, Dubbo Regional Council to circulate the policy settings for the NSW REZ for the information of the group; and**

**5.3 RCA Secretariat to draft an updated RCA Community Assets Infrastructure Costs to Regional Capital Cities Issues Brief for consideration at the RCA May Board Meeting.**

## **6. REGIONAL AUSTRALIA INSTITUTE REGIONALISATION ALLIANCE UPDATE**

### Regional Australia Institute National Alliance for Regionalisation

Ms Rachael Sweeney – RCA Secretariat provided an update on the RAI National Alliance for Regionalisation for noting by members.

Members noted RCA representatives, RCA Chair Cr Kylie King and RCA Secretariat Ms Rachael Sweeney were active on the National Alliance for Regionalisation Board, Education Plan Working Group; and CEO Working Group. Members noted the next meeting of The National Alliance for Regionalisation will be the CEO Working Group and will be held on Thursday 27 April 2023.

Members agreed notice of the next meeting of the National Alliance for Regionalisation would be circulated to members prior to the meeting to allow members to provide feedback to the RCA representative attending.

Members noted the update.

### **ACTIONS**

**6.1 RCA Secretariat to provide notice of the next meeting of the National Alliance for Regionalisation to allow members to provide feedback to the RCA representative attending.**

## **7. GENERAL BUSINESS**



#### SEGRA Invitation to present Expression of Interest

Ms Rachael Sweeney – RCA Secretariat tabled the SEGRA invitation to present Expression of Interest at the 2023 SEGRA Summit.

Members discussed the invitation to present and noted Cr Grant Henley – Mayor, City of Busselton would be attending the 2023 SEGRA Summit on behalf of the City of Busselton.

Members agreed to endorse Cr Grant Henley – Mayor, City of Busselton as the RCA representative to speak at the SEGRA 2023 conference as he would already be attending the event.

#### Regional Australia Institute National Press Club Address

Ms Rachael Sweeney – RCA Secretariat noted Ms Liz Ritchie – CEO, RAI would be addressing the National Press Club on 24 May 2023 in Canberra.

Members agreed to circulate an expression of interest to RCA Board Members to attend the RAI National Press Club Address.

#### Next Meeting

RCA Chair Cr Kylie King - Mayor, Albury City Council noted the next RCA Board Meeting will be held on Tuesday 16 May 2023 via videoconference.

### **ACTIONS**

**7.1 RCA Secretariat to submit an expression of interest to present at the SEGRA conference on behalf of Cr Grant Henley – Mayor, City of Busselton as the RCA representative; and**

**7.2 RCA Secretariat to circulate an expression of interest to RCA Board Members to attend the RAI National Press Club Address on 24 May 2023.**

The meeting was declared closed at 5:13pm AEST.

### **SUMMARY OF ACTIONS**

<b>Task</b>	<b>Responsibility</b>
RCA Secretariat to draft an RCA Community Consultation for Renewables Energy Infrastructure Developments in Regional Communities Policy Paper for consideration at the RCA May Board	Secretariat



Meeting;

Mr Murray Wood – CEO, Dubbo Regional Council to circulate the policy settings for the NSW REZ for the information of the group; and Mr Murray Wood

RCA Secretariat to draft an updated RCA Community Assets Infrastructure Costs to Regional Capital Cities Issues Brief for consideration at the RCA May Board Meeting. Secretariat

RCA Secretariat to provide notice of the next meeting of the National Alliance for Regionalisation to allow members to provide feedback to the RCA representative attending. Secretariat

RCA Secretariat to submit an expression of interest to present at the SEGRA conference on behalf of Cr Grant Henley – Mayor, City of Busselton as the RCA representative Secretariat

RCA Secretariat to circulate an expression of interest to RCA Board Members to attend the RAI National Press Club Address on 24 May 2023. Secretariat